



I CONFIRM:

JSC Academy of Logistics and

transport

President-Rector

S.N. Amirgalieva

2023

POSITION

ABOUT THE VOCAL CLUB “SINGER”

Almaty, 2023

POSITION ABOUT THE VOCAL CLUB “SINGER”

These Regulations regulate the activities of the student vocal club “SINGER” of the Academy of Logistics and Transport.

This Regulation has been developed on the basis of:

- Rules for organizing work with youth WI-ALT-17 dated October 31, 2023, ed. No. 3.;
- Educational work PM-ALT – 8 of October 31, 2023. ed. No. 3.;
- Psychological support WI -ALT-08 dated October 31, 2023. from.No.1;
- Regulations on the procedure for organizing training for students with disabilities WI -ALT-88 dated October 31, 2023. ed. No. 2.

1. GENERAL PROVISIONS

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1.1. The vocal club “SINGER” (hereinafter referred to as the vocal club) is understood as a permanent, voluntary association of lovers and performers of vocal art, based on a common artistic interest and joint educational and creative activities in the field of musical creativity, promoting the development of the talents of its participants, their mastery and creation cultural values in free time from main studies.

The forms of work of the vocal club are demonstration performances, creative reporting events based on the results of their activities, etc.

1.2. In its activities, the vocal circle is guided by:

- current legislation of the Republic of Kazakhstan;
- Charter of the Academy of Logistics and Transport;
- this provision;
- plan for the vocal club “SINGER”.

3. MAIN TASKS

2.1. The vocal club aims to promote:

- further development of amateur artistic creativity, wide involvement of students in creativity;
- organization of leisure time for students, harmonious development of personality, formation of moral qualities and aesthetic tastes;
- popularization of the creativity of professional and amateur authors who have created works that have received public recognition;
- acquisition of knowledge, skills and abilities, development of creative abilities of vocal club participants;

2.2. The repertoire of the vocal club is formed on the basis of works of world and domestic music, the study of the best examples of domestic and foreign art, multinational art of the peoples of the Republic of Kazakhstan, works of modern domestic and foreign authors;

2.3. The repertoire of the vocal club should contribute to patriotic, moral and aesthetic education, the formation of tolerance, positive life attitudes, and the promotion of a healthy lifestyle.

4. ORGANIZATION OF ACTIVITIES

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3.1. A vocal club is created, reorganized and liquidated at the request of the director of the department of educational and social work (hereinafter referred to as DVSR) and by decision of the head of the block. The vocal club is provided with premises for conducting classes and is provided with the necessary material and technical base.

3.2. The vocal club can carry out its work at the expense of the Academy's funds allocated for the development of the creative team, as well as through sponsorship. 3.3. Занятия в вокальном клубе проводятся систематически по 8-х учебных часов в неделю (учебный час - 45 минут).

3.4. In agreement with the head of the university, the vocal club can provide paid services (master classes, concerts, recreational evenings, etc.).

3.5. The procedure for admitting and expelling members of the vocal club is carried out based on considerations of the voluntary association of team members based on common artistic interests and joint creative activity. Maintaining the number of participants is one of the main indicators of the team's work and is regulated in accordance with the long-term work plan of the club.

3.6. For high performing skills, awarded at competitions, shows, festivals, high artistic level, contribution to educational and social activities, fruitful creative activity and high performance, the leaders and participants of the vocal club can be nominated in the prescribed manner for awards with all existing forms of encouragement.

4. EDUCATIONAL AND CREATIVE ORGANIZATIONAL WORK

4.1. Educational work in the vocal club is determined by the development program of the vocal club "SINGER" and includes:

- familiarization with the history of art, processes occurring in amateur folk art, trends in the development of vocal art;
- classes on studying musical literacy, history and theory of music, the basics of stylistics of musical genres;
- classes on voice staging, learning pieces with and without accompaniment, learning pieces with solo vocalists and ensembles, learning parts of ensembles, conducting rehearsal classes;
- organizing and conducting systematic classes in the form of a lesson, rehearsal, conversation, lecture, etc.
- regular creative reports on the results of their activities (concerts, demonstration classes and open lessons, creative laboratories, master classes, etc.);
- systematic enrichment and replenishment of the collection of repertoire of vocal circle participants with new works that meet the creative interests of the participants and the criteria of artistry.

4.2. Creative and organizational work in the vocal club includes:

- attracting participants to the team on a voluntary basis in their free time;
- creation of a creative atmosphere in the team, conscientious fulfillment of instructions by participants, nurturing a caring attitude towards the property of the institution;
- regular participation in general projects, programs and events of the institution, the use of other forms of creative work and participation in cultural and social life;
- regular participation in regional, city and republican festivals, competitions, etc.;
- holding at least once a quarter and at the end of the year a general meeting of team members summing up the results of creative work;
- visiting museums, exhibitions, theaters, concerts, etc. for educational and educational purposes;
- annual attraction of new members to the team, maintaining the standard number of participants throughout the entire educational and creative season, increasing the number, ensuring continuity of generations of team members.

5. PERFORMANCE STANDARDS

5.1. During the academic year (from September to May) the vocal club must present:

- concert program (lasting at least 60 minutes);
- at least 6 numbers for participation in concerts and performances;
- annual update of the current repertoire - at least 1/4 of the current repertoire;
- performance at other venues at least once a quarter;
- a creative report to the staff, teaching staff and students of the Academy.

6. FULL CAPACITY

6.1. The head of the vocal club is obliged to comply with the standards established in the Regulations and plan of the vocal club for the current year.

6.2. It is possible to create a satellite team engaged in a similar area of activity or as close as possible to the main activity of the team.

7. GUIDE

7.1. General management and control over the activities of the team is carried out by the director of the DVSR. To ensure the activities and creative development of the team, the director of the DVSR and the Youth Policy Office (hereinafter referred to as the YPO) creates the necessary conditions, approves the Regulations on the team, work plans, programs, training schedules, income and expense estimates, etc.

7.2. Direct supervision is carried out by the head of the vocal circle "SINGER".

7.3. The head of the vocal club is hired and dismissed in the manner prescribed by current legislation.

7.4. The head of the vocal club is personally responsible for the organization of educational, creative work, the development program, and the content of the team's activities.

7.5. The head of the vocal club is obliged to:

7.5.1. Recruit participants for the vocal club, form groups according to their level of preparation.

7.5.2. Develop a Vocal Club Development Program.

7.5.3. Draw up long-term and current work plans for the academic year and progress reports:

- monthly reports on the work done, in accordance with the approved form, until the 28th of the current month in electronic version;

- annual plan of organizational and creative work (proposals, estimates for participation in festivals, competitions, advanced training courses, etc.), until November 1 of the current year for the next academic year in electronic version;

- a semi-annual report until December 25/June of the current year, an annual report with an analysis of achievements and shortcomings with proposals for improving the work of the team in electronic form.

7.5.4. Keep a log of attendance and work of club members. The journal of attendance and work of the vocal club is the main document reflecting the work of the club formation, a form of control based on the results of work planning, serves as the basis for filling out the annual statistical report and is the basis for recording and paying for working hours. The head of the vocal club is personally responsible for the correct maintenance and safety of the journal.

7.5.5. Organize educational work, developing the creative abilities of participants, assisting in the acquisition of knowledge, skills and abilities.

7.5.6. Ensure the participation of the team in general programs and events of the institution.

7.5.7. Prepare vocal club participants to present their creative achievements at regional, city, republican and international festivals, competitions, and shows.

7.5.8. Ensure the required number of team members.

7.5.9. Draw up the necessary documentation (projects, estimates, petitions, etc.).

7.5.10. Maintain creative contacts with other amateur and professional groups.

7.5.11. Conduct creative reporting events on the results of the team's activities in the form of a concert, demonstration lesson, open lesson, master class, etc.

7.5.12. Ensure the artistic level and creative results of the vocal club's activities.

8. ОПЛАТА ТРУДА РУКОВОДИТЕЛЯ

8. EXECUTIVE REMUNERATION

8.1. The official salary of a club manager working at the Academy is set in accordance with the hourly workload performed.

8.2. The working hours for the club manager are set at 8 hours per week, 32 hours per month.

The working hours of the club manager include the time spent on:

- preparation and conduct of group and individual classes, concerts, group and individual rehearsals;

- preparation and participation of the team in cultural events organized by the institution;

- preparing the team for participation in festivals, competitions, shows of various levels;

- tours with the team;

- patronage events;

- work on selecting repertoire, creating script materials;

- participation in educational events (seminars, advanced training courses, etc.);

- economic activities for the improvement and decoration of the work premises;

- recording phonograms, selecting costumes;

- preparation of working documentation (drawing up plans and reports, estimates, journal keeping, business trip reports, etc.).

Compiled by:



E.M. Amantai
Chief Specialist of the Department
educational and social work.

Agreed:



A.S. Turlybekova
Department Director
educational and social work.